

Planning & Development Committee Meeting of Witney Town Council



Tuesday, 27th January, 2026 at 6.00 pm

To members of the Planning & Development Committee - G Doughty, J Aitman, J Doughty, G Meadows, R Smith and D Temple (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior** to the meeting, stating the reason for absence.

Standing Order 8(e)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Minutes (Pages 4 - 21)

a) To adopt and sign as correct the minutes of the Committee held on 18 November and 9 December 2025 and 6 January 2026.

b) Matters arising from the minutes of 18 November and 9 December 2025 and 6 January 2026.

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 25. Matters raised shall relate to the following items on the agenda.

5. **Planning Applications** (Pages 22 - 23)

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.

6. **Planning Decisions** (Pages 24 - 26)

To receive and consider a schedule of planning decisions from West Oxfordshire District Council.

7. **Application for a New Premises Licence - 52 High Street, Witney** (Pages 27 - 44)

To consider application W/26/00010/PRMA for a New Premises Licence at 52 High Street Witney, OX28 6HQ, under the Licensing Act 2003.

8. **Witney Traffic Advisory Committee Minutes**

To receive the minutes of the Witney Traffic Advisory Committee meeting held 20 January 2026.

(To Follow)

9. **Infrastructure Funding Statement**

To receive and consider the report of the Deputy Town Clerk (to follow).

10. **National Planning Policy Framework - Proposed Reforms**

To note the proposed changes and current consultation concerning the NPPF and consider any response on behalf of the town council, if appropriate.

[National Planning Policy Framework: proposed reforms and other changes to the planning system - GOV.UK](#)



Town Clerk

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